

IN THE LUCAS COUNTY PROBATE COURT
JUDGE JACK R. PUFFENBERGER

FILED
LUCAS CO. PROBATE COURT
JACK R. PUFFENBERGER, JUDGE

2020 APR -1 PM 3:56

IN THE MATTER OF:
COURT OPERATIONAL MATTERS
IN RESPONSE TO COVID-19

* CASE NO. MS87-0135
* JUDGMENT ENTRY
*

In the interest of public health, the Lucas County Probate Court hereby modifies its operations to further minimize the number of people who need to appear in person at the court. These further measures are temporary and will remain in effect until further notice.

The Lucas County Probate Court will remain open and provide all essential services. However, the following changes are effective commencing Monday, April 6, 2020.

1. Court Hours. The Lucas County Probate Court will be in operation from 8:30 AM to 12:00PM, Monday through Friday, until such time that the court resumes normal hours after the COVID-19 emergency. The court has no walk-in capacity at this time. All contact with the court related to a probate matter shall be by telephone at (419) 213-4775. Court personnel will advise you how to proceed.
2. Methods of Filing. While necessary pleadings will continue to be accepted by email at info@lucas-co-probate-ct.org; fax at (419)213-4764; US Postal Service at 700 Adams Street, Toledo, Ohio 43604 or in the drop box currently located in the marriage license department, the drop box will not be available after 12:00PM, and all filings received after 12PM will be file-stamped the next business day;
3. Marriage Licenses. At present, the court is delaying the issuance of all marriage licenses until the end of the emergency, except in special circumstances, such as a military deployment. If you have a situation requiring the issuance of an immediate marriage license, call the marriage license department at (419) 213-4361 to discuss the matter with the court and receive further instructions.

Please call ahead to prevent an unnecessary trip to the courthouse. Thank you for your assistance and understanding as we continue to serve the public during this time of national emergency.

Date

4/1/20


Judge Jack R. Puffenberger

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ATTENTION PROBATE COURT VISITORS

DUE TO THE COVID-19 EMERGENCY, THE COURT IS ONLY CONDUCTING SCHEDULED HEARINGS AND CONFERENCES. NO OTHER VISITORS WILL BE PERMITTED.

PLEADINGS CAN BE FILED AT THE MARRIAGE LICENSE BUREAU IN THE DROP BOX.

FOR ALL OTHER MATTERS, PLEASE CALL

419-213-4775