

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**NEW CASE INFORMATION STATEMENT**

- THE UNDERSIGNED CERTIFIES THAT THE WILLS ON DEPOSIT HAVE BEEN EXAMINED AND NO LATER WILL WAS FOUND ON DEPOSIT FOR THIS DECEDENT.
- WILL DEPOSITED IN THIS COURT ON \_\_\_\_\_ IS HEREBY WITHDRAWN AND ATTACHED HERETO.

\_\_\_\_\_  
DEPUTY CLERK, PROBATE COURT

**ATTORNEY OF RECORD TO COMPLETE THE FOLLOWING SECTION**

THE UNDERSIGNED CERTIFIES THAT THIS CASE  IS,  IS NOT RELATED TO ANY CASE NOW PENDING IN ANY JUDICIAL SYSTEM.

CASE NUMBER OF RELATED CASE \_\_\_\_\_

DESCRIPTION AND JURISDICTION OF RELATED CASE \_\_\_\_\_

**PLEASE CHECK ONE OF THE FOLLOWING:**

- ESTATE OR RELIEF FILED HEREWITH  WILL ONLY  TAX ONLY  REAL ESTATE ONLY
- ESTATE OR RELIEF EXPECTED TO BE FILED ON OR BEFORE \_\_\_\_\_
- OTHER \_\_\_\_\_

**PLEASE CHECK ONE OF THE FOLLOWING REGARDING CITATION TO THE SURVIVING SPOUSE:**

- DATE OF DEATH IS ON OR AFTER JANUARY 1, 2002, CITATION TO SURVIVING SPOUSE TO ISSUE

**FOR DATES OF DEATH PRIOR TO JANUARY 1, 2002**

- SPOUSE IS SOLE BENEFICIARY, CITATION IS UNNECESSARY
- SPOUSE IS NOT SOLE BENEFICIARY, PLEASE ISSUE A CITATION
- NO SURVIVING SPOUSE
- NO WILL FILED FOR PROBATE
- CITATION TO SPOUSE IS TO BE ISSUED AT REQUEST OF ATTORNEY OF RECORD

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**STATEMENT OF PERMANENT ADDRESS**

**The following address is my permanent address. I understand that I am required to notify the Court of any change in my address and that the Court is authorized to remove me if I fail to comply with this requirement.**

\_\_\_\_\_  
Signature, Attorney of Record

\_\_\_\_\_  
Signature, Applicant

\_\_\_\_\_  
Print Attorney Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Ohio Supreme Court ID Number

**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**APPLICATION TO RELIEVE ESTATE FROM ADMINISTRATION**  
**[R.C. 2113.03]**

Applicant states that decedent died on \_\_\_\_\_

Decedent's domicile was \_\_\_\_\_  
Street Address

City or Village, or Township if unincorporated area \_\_\_\_\_ County \_\_\_\_\_

Post Office \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**[Check one of the following]**

- Decedent's will has been admitted to probate in this Court.
- To applicant's knowledge, decedent did not leave a will.

**[Check one of the following]**

- The assets are \$ 15,000 or less and decedent died on or after January 1, 1976.
- The assets are \$ 25,000 or less and decedent died on or after October 20, 1987.
- The assets are \$ 35,000 or less and decedent died on or after November 9, 1994.
- The assets are \$ 50,000 or less; and the surviving spouse is entitled to all of the assets and the decedent died on or after April 16, 1993.
- The assets are \$ 85,000 or less; the surviving spouse is entitled to all of the assets and the decedent died on or after September 14, 1993.
- The assets are \$ 100,000 or less; the surviving spouse is entitled to all of the assets and the decedent died on or after March 18, 1999.

Applicant asks that the estate be relieved from administration because the assets do not exceed the statutory limits. A statement of the assets and liabilities of the estate is listed on the attached Form 5.1.

The decedent's surviving spouse, next of kin, legatees, and devisees known to applicant, are listed on the attached Form 1.0.

\_\_\_\_\_  
Attorney for Applicant

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number (include area code)

\_\_\_\_\_  
Phone Number (include area code)

Attorney Registration No. \_\_\_\_\_



The undersigned surviving spouse, heirs at law, legatees, devisees, and other persons entitled to notice of the filing of the application to relieve decedent’s estate from administration, waive such notice.

_____	_____
_____	_____
_____	_____
_____	_____

**ENTRY SETTING HEARING AND ORDERING NOTICE**



The Court sets \_\_\_\_\_, at \_\_\_\_\_ 0'clock \_\_\_\_ M., as the date and time for hearing the application to relieve decedent’s estate from administration.

**[Check one of the following]**

- All notice is dispensed with as unnecessary.
- Notice by publication to interested parties is dispensed with as unnecessary. Written notice shall be given, as provided by law and the Rules of Civil Procedure, to those persons entitled to notice, who have not waived notice.
- Written notice is dispensed with as unnecessary. Notice by publication shall be given to interested parties as provided by law and the Rules of Civil Procedure.
- Written notice shall be given to those persons entitled to notice, who have not waived notice, and notice by publication shall be given to interested parties, as provided by law and the Rules of Civil Procedure.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Jack R. Puffenberger

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, **DECEASED**  
CASE NO. \_\_\_\_\_

**SURVIVING SPOUSE, CHILDREN, NEXT OF KIN,  
LEGATEES AND DEVISEES**

[R.C. 2105.06, 2106.13 AND 2107.19]

[Use with those applications or filings requiring some or all of the  
information in this form, for notice or other purposes. Update as required.]

The following are decedent's known surviving spouse, children, and the lineal descendants of deceased children. If none, the following are decedent's next of kin who are or would be entitled to inherit under the statutes of descent and distribution.

Name	Residence Address	Relationship to Decedent	Birthdate of Minor
		Surviving Spouse	

**[Check whichever of the following is applicable]**

- The surviving spouse is the natural or adoptive parent of all of the decedent's children.
- The surviving spouse is the natural or adoptive parent of at least one, but not all of the decedent's children.
- The surviving spouse is not the natural or adoptive parent of any of the decedent's children.
- There are minor children of the decedent who are not the children of the surviving spouse.
- There are minor children of the decedent and no surviving spouse.



**CASE NO.** \_\_\_\_\_

The following are the vested beneficiaries named in the decedent's will:

Name	Residence Address	Birthdate of Minor

**[Check whichever of the following is applicable]**

- The will contains a charitable trust or a bequest or devise to a charitable trust, subject to R.C. 109.23 to 09.41.
- The will is not subject to R.C. 109.23 to 109.41 relating to charitable trusts.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant (or give other title)

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**ASSETS AND LIABILITIES OF ESTATE TO BE RELIEVED FROM ADMINISTRATION**

Following is a summary statement of the character and value of the assets in decedent's estate [Insert a check in the "Appraised" column opposite an item if it was valued by the appraiser. Leave blank if the readily ascertainable value of the item was determined by applicant. Use extra sheets if necessary.]

<b>Automobiles distributed to surviving spouse by affidavit</b>	<b>Value</b>
First automobile selected by surviving spouse under R.C. 2106.18 [Omit value when computing total assets] ----- Appraised Value \$	XXXX
Second automobile selected by surviving spouse under R.C. 2106.18 [Omit value when computing total assets] ----- Appraised Value \$	XXXX
<b>Total Value [not to exceed \$40,000.00]</b>	<b>\$ XXXX</b>

<b>Character of asset</b>	<b>Appraised</b>	<b>Value</b>
Real Estate, described in accompanying Certificate of Transfer No.		\$
<b>Other assets</b>		\$
<b>Total Assets</b>		<b>\$</b>



Following is a list of decedent's known debts. [Use extra sheets if necessary]

CASE NO. \_\_\_\_\_

Name of Creditor	Nature of Debt	Amount
		\$
<b>Total Debts</b>		\$

**CERTIFICATION**

The undersigned appraiser agreed to act as appraiser of decedent's estate, and to appraise the property exhibited truly, honestly, impartially, and to the best of the appraiser's knowledge and ability. The appraiser further says that those assets whose values were not readily ascertainable are indicated above by a check in the "Appraised" column opposite each such item, and that such values are correct.

The undersigned applicant determined the value of those assets whose values were readily ascertainable and were not appraised by the appraiser, and that such values are correct, and to applicant's knowledge the above list of decedent's debts is correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Appraiser

\_\_\_\_\_  
Applicant

**PROBATE COURT OF LUCAS COUNTY, OHIO**  
**JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**ENTRY RELIEVING ESTATE FROM ADMINISTRATION**

Revised Code Sec. 2113.03

Upon hearing the application to relieve decedent's estate from administration, the Court finds that:

Decedent died **[check one of the following]** –  testate –  intestate. The date of death and domicile are as stated in the application, and the Court has jurisdiction over the estate;

Notice to the surviving spouse, heirs at law, legatees, devisees, and other interested persons was duly effected or dispensed with by the Court as unnecessary;

The values of the several assets in the estate, given in the application do not exceed the statutory limits.

The Court therefore relieves the estate from administration, and orders **[check and complete whichever of the following are applicable]**:

That the following personal property be sold **[describe]**:

That the following debts of decedent shall be paid to the extent of the assets:

That the statutory family allowance be paid to the  surviving spouse –  minor children of the decedent –  apportioned between the surviving spouse and the minor children of the decedent who are not the children of the surviving spouse. Attach Form 7.2A if necessary.

That Certificate of Transfer No. \_\_\_\_\_, attached to the application and describing decedent's real estate, issue and be preserved in the records of the Court and that authenticated copies of the certificate be delivered as required to the persons entitled to them;

That the financial institutions holding accounts in decedent's name as set forth below pay the same upon proper tax release **[check one of the following]** –  to the commissioner –  to

That the remainder of the estate be distributed in cash or in kind, as follows:





CASE NO. \_\_\_\_\_

Name of Distributee	Property	Value or Amount
		\$

The Court appoints \_\_\_\_\_, Commissioner to receive and sell or distribute the personal property or proceeds thereof, and to execute all necessary documents of conveyance, including without limitation those necessary to transfer title to any motor vehicle, motorcycle, watercraft, or other titled personal property sold or distributed in kind. The commissioner shall complete his duties and report to the Court within sixty days of the date of this entry.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Jack R. Puffenberger

I, \_\_\_\_\_, Attorney-at-law, hereby certify, that the within instrument was prepared and/or examined by me, and that the same, in my opinion, is correct and proper.

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**REPORT OF DISTRIBUTION**

Now comes your duly appointed \_\_\_\_\_ herein and submits his report in said matter. Distribution of the assets has been made in accordance with the previous order of this Court in the following manner:

DATE OF SALE OR DISTRIBUTION	TO WHOM SOLD OR DISTRIBUTED	DESCRIPTION	PROCEEDS OR VALUE

\_\_\_\_\_  
Commissioner

**JUDGMENT ENTRY**

\_\_\_\_\_, 20\_\_\_\_

The within report and distribution having been made according to law and the former Order of the Court, it is Ordered that the report and distribution are hereby approved.

I, \_\_\_\_\_, Attorney-at-law,  
hereby certify, that the within instrument was  
prepared and/or examined by me, and that the  
same, in my opinion, is correct and proper.

\_\_\_\_\_  
Judge Jack R. Puffenberger

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**REPORT OF DISTRIBUTION**  
Continuation Page

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Total from this Continuation Page \_\_\_\_\_ carried over to Page 1

**PROBATE COURT OF LUCAS COUNTY, OHIO  
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**REPORT OF DISTRIBUTION**  
Continuation Page

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